

Part 1: Introduction

Toolbar



Completely Customizable

Right-click on the toolbar to add or remove buttons or hide button labels.



Projects: Create, open, and organize your projects



Organizer: Hide or show the Organizer



Add: Add a new item to the Organizer



Zoom: Zoom in or out of your project, or use pinch gestures, or Option-ScrollWheel



Drawing Tools: Select, Text, Lines, Shapes, Pens & Brushes, Eraser



Insert: Insert a new figure to the current idea space



Share: Share the current section, or the selected idea spaces, or the selected figures



Inspector: Modify figure properties



Status: Shows the status of your projects and your tasks



Search: Search your project for text, tags, dates, etc



Library: View your local project library, your global Scrapbook library, or your Evernote cloud library